

The Brockville & District Ecumenical Care Community
THE SHEPHERD'S WELCOME CENTRE

Minutes of the Annual General Meeting
Held at 1000 Islands Mall, Community Room #1 in Brockville
Wednesday, May 11, 2016

1. Welcome

Meeting started at 2:26 pm

Tony Dunbar welcomed 22 Shepherd's Welcome Centre participants to the meeting.

2. The Foundation AGM

Tim Blake, as chairperson, conducted the AGM of the Shepherd's Centre (Brockville) Foundation prior to the AGM of the Shepherd's Welcome Centre.

3. Approval of Agenda

It was moved by Tim Blake and seconded by Bill Checkley to accept the agenda.

CARRIED

4. Minutes of the Annual General Meeting held on May 07, 2015.

It was moved by Bill Checkley and seconded by John Bonser that the minutes be accepted as circulated.

CARRIED

5. Reports

a. President's Report as of May 11, 2016

Tony Dunbar read his prepared report for the past year. He spoke about the Shepherd's Welcome Centre having over 300 participants registered for the fall 2015 and winter semesters with 84 first time participants in the first semester and a further 66 new seniors in second semester.

Tony also described the many accomplishments and initiatives of the Shepherd's Welcome Centre during the past year. Included were:

- SWC held two successful Open House/Registrations.
- Participated in the local Culture Days event in September
- Purchased a new PA system
- Introduced new programs: Pickle Ball, Music Notation, Community of Song and Choir
- Published a new brochure
- Participants were kept up to date with monthly newsletters and website postings
- Hosted three short information sessions, organized by Marian Rafferty

In conclusion, Tony thanked all the directors, volunteers and leaders for their help and dedication this past year.

Bill Checkley asked the attendees to recognize Tony Dunbar for all his work in the past year for Shepherd's Welcome Centre.

b. Treasurer's Report.

Ralph Greenhalgh presented the report for the financial year April 1, 2015 to March 31, 2016. Cheryl Nix moved that the Financial Report should be accepted. The motion was seconded by Bill Checkley.

CARRIED

Included in the overall report were:

The Annual Balance Sheet and Statement of Income. Ralph Greenhalgh reviewed the balance sheet and expenses from March 31, 2015. Ralph addressed the costs in detail as per the statement presented to the meeting attendees. The Shepherd's Welcome Centre had a loss of \$2,787.36 over the year with expenses exceeding income by that amount.

The Proposed Budget for April 01, 2016 to March 31, 2017 as previously approved by the board of directors. Ralph Greenhalgh moved that the budget be accepted by the meeting. Marian Rafferty seconded the motion. **CARRIED**

Appointment of Auditor- Ralph Greenhalgh nominated Bob Paul, Auditor for another year for SWC and Mr. Paul was appointed again for the year April 01, 2016 to March 31, 2017. A motion to approve this appointment was moved by Ralph Greenhalgh and seconded by Marson Smith. **CARRIED**

Tony Dunbar thanked Ralph Greenhalgh for his continued good work on behalf of the Shepherd's Welcome Centre.

Questions from the floor:

Al Campbell asked about the intended or planned use of funds the Foundation has on hand. Tim Blake Chair of the Foundation indicated the funds represent the net investment return over the years on the original bequest made by Lawrence Stein. They reflect how the Foundation has managed that bequest prudently and wisely over that time. The funds are intended to finance and support the SWC not just in the short term but over the years ahead as the SWC continues to provide affordable activities to area seniors.

There was also some discussion on the significant funds the SWC itself has in GICs etc. Tim Blake pointed out that there was the possibility that these could be subject to a form of government clawback if not being actively used. Ralph Greenhalgh pointed out that SWC was a registered charity and not a foundation and also that he makes an annual financial return to CRA and this issue has not been raised. It was agreed that further review of the matter would be undertaken by the new board.

c. **Other Reports:**

The Name Review Sub-Committee- Gail Hanton presented an update on the work of the Name Review Subcommittee. In addition to deliberations amongst the committee members themselves, they had also had received verbal and email comments from various SWC participants. The committee also had two very successful recent luncheon meetings attended by SWC leaders and participants. Input and comments were received, and good discussions took place around the topic of whether the name Shepherd's Welcome Centre continues to appropriately identify the nature of our organization. Gail indicated further consultations need to take place, including with the Shepherd's Centre Foundation, before a recommendation could be presented to the new SWC board for their review and approval. This would be sometime in the fall after the board convenes for monthly meetings again.

Members of the sub-committee currently are Gail Hanton (Facilitator), Bill Carlyle and Cheryl Nix. Bill Checkley and Ralph Greenahlgh were also earlier active members.

Activity Updates for Next Semester- Bill Carlyle spoke about the activities for September 2016. One new activity will be a Meditation class with Sonia Haynes. Four classes will be moving to the 1000 Islands Mall: two classes each of Chair Yoga and The Art Studio. Badminton will still have three classes. Spanish class is returning. The search for a French teacher and a Yoga class instructor is still ongoing. Up for Discussion will not be returning. Classes for Music Notation may be returning with some changes being made. The SWC Choir and Community of Song will be coming

back in the fall. Computer Class and Bridge Instruction are still in the discussion stages with the leaders.

Culture Days in September to October 2016- Debby Greffe talked to the AGM attendees about SWC participating again in Culture Days in 2016. A Culture Days meeting was attended by Debby and Marian Rafferty. Debby is hoping SWC classes offering exercise will put on a demonstration, like Tai Chi did in 2015. Other presentations will be planned and organized for the fall in the coming months. Debby has asked the SWC board to consider buying or renting a canopy for protection of the displays against bad weather. Individual paintings can be sold by the artist but this is to be handled by that person as their responsibility and not as part of Culture Days curriculum. More information will be available at a later date.

6. Election of Directors

The nominating committee of Bill Carlyle, Marian Rafferty and Paul Bullock were successful in finding two candidates to fill the two vacancies on the board for the upcoming two (2) year term. In addition, two (2) current directors, Marian Rafferty and Ralph Greenhalgh, whose two (2) year term of office had expired, agreed to allow their names to be put forward as candidates for another two (2) year term as directors. All four (4) candidates were elected by acclamation to serve on the board of directors for the two years May 1, 2016 to April 30, 2018.

Tony Dunbar is stepping down as President and will remain on the board as Past-President replacing Gail Hanto who occupied that position for the past four (4) years. Tony will remain as acting President until the appointment of his successor.

The Board of Directors for the period May 1, 2016 to April 30, 2017 will therefore be:

Linda Campbell
Bill Carlyle
Bill Checkley
Debby Greffe
Ralph Greenahlgh
Cheryl Nix
Bev Nixon
Marian Rafferty
Tony Dunbar (Past-President)

7. Closing Remarks

In closing, Tony Dunbar thanked Gail Hanton for her many years of service to the SWC Board of Directors. Gail will be missed. Tony again also expressed his appreciation of the efforts of the SWC team of directors, leaders/instructors and volunteers in making the past year another successful one.

8. Adjournment

It was moved by Bill Checkley and seconded by Cheryl Nix to adjourn the meeting. The meeting was closed at 3:25pm. **CARRIED**